

SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS
JOB DESCRIPTION
LEARNING DISABILITIES TEACHER-CONSULTANT

Date of Adoption: December 22, 2011

JOB TITLE: Learning Disabilities Teacher-Consultant

REPORTS TO: Director of Special Services

NATURE AND SCOPE OF JOB:

The Learning Disabilities Teacher-Consultant is an educational specialist who makes an assessment and analysis of a child's learning characteristics, designs instructional strategies and plans educational programs, maintains an active role on a multidisciplinary team, and acts as an educational consultant to classroom teachers.

QUALIFICATIONS:

The Learning Disabilities Teacher-Consultant shall:

1. Hold a Master's Degree from an accredited college or university.
2. Hold a valid New Jersey educational services certificate in accordance with the requirements of N.J.S.A. 18A:27.1 et seq., and N.J.A.C. Title 6 Chapter 11 with a learning disabilities teacher-consultant endorsement (N.J.A.C. 6:11-11.13) and other appropriate endorsement(s) in accordance with the requirements of N.J.A.C. 6:11-10.1 et seq..
3. Hold and maintain a valid driver's license with no serious violations.
5. Have excellent integrity and demonstrate good moral character and initiative.
6. Demonstrate knowledge and understanding of child growth and development, learning assessment and diagnosis, the needs and demands of the classroom professional and research related to learning, instructional strategies, and classroom management.
7. Demonstrate an understanding of current rules and regulations regarding Child Study Teams and special education assessment and program requirements.
8. Exhibit a personality that demonstrates enthusiasm and the interpersonal skills to relate well with students, staff, administration, parents, and the community.
9. Demonstrate the ability to communicate effectively, orally and in writing.
10. Demonstrate the ability to use electronic equipment for word processing, data management, information retrieval, visual and audio presentations, and telecommunications.
11. Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986.
12. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education. During the initial six month period provide a sworn statement that the individual has not been convicted of a crime or a disorderly persons offense in accordance with 18A:6-7.1.

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13. Provide evidence that health is adequate to fulfill the job functions and responsibilities with reasonable accommodation pursuant to 42 U.S.C. 12101 and in accordance with N.J.A.C. 6:3-4A.4..
14. Pass the State required Mantoux Intradermal Tuberculin Test as required by N.J.A.C. 6:3-4A.4.
15. Meet such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

TERMS OF EMPLOYMENT:

Salary and work year to be determined by the Board of Education and in accordance with the negotiated agreement with the Scotch Plains-Fanwood Education Association.

RESPONSIBILITIES AND AUTHORITY

1. Prepare an educational assessment with the cooperation of the classroom teacher and special education teachers, as well as members of the Child Study Team, considering information describing the pupil's previous school history and educational experiences, observation and the results of diagnostic testing.
2. Consult with school personnel regarding pupil education progress, needs and learning environment for the purpose of improving pupil's educational surrounds and program.
3. Review referrals with the Child Study Team for the purpose of determining appropriate steps to be taken in the study process and to determine eligibility for Child Study Team evaluation.
4. Review the educational, psychological, medical, social history and other evaluations with the Child Study Team to determine whether the child is eligible for special education and related services.
5. Recommend with the Child Study Team, parents, school staff, child (where appropriate), and other individuals as suitable educational program to meet the child's specific needs.
6. Complete the Instructional Guide as part of the Individual Education Plan that is prepared with members of the basic Child Study Team and pertinent school staff.
7. To review and/or revise periodically the pupil's Individual Education Plan.

ACCOUNTABILITY:

The Learning Disabilities Teacher-Consultant executes responsibility under the direction of the Director of Special Services and in concert with other team members.

RELATIONSHIPS:

1. Director of Special Services:
 - a. To advise in cases where classification is being considered.
 - b. To review cases and make recommendations for educational placement.
 - c. To consult in relation to children in Special Programs.
 - d. To consult in matters related to the needs, goals, and objectives of the office of

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Special Services.

2. Principals:
To consult with principals in planning, implementing and evaluating programs to meet the specific needs of the individual child and/or groups of children.
3. Instructional Staff:
To consult with and to work cooperatively with instructional personnel in planning, implementing and evaluating programs to meet the specific needs of children. To provide strategies and/or materials for proper program implementation.
4. Support Staff:
To consult with and to work cooperatively with support personnel in planning, implementing and evaluating programs to meet the specific needs of children.
5. Parents:
To help parents understand school needs and policies, and to find effective ways to channel their concern about school in appropriate ways for the benefit of their children.
6. Community:
To promote good relationships with the community regarding the needs of children and educational programs.

EVALUATION:

The Director of Special Services shall evaluate the Learning Disabilities Teacher-Consultant in accordance with Board Policy, this Job Description, and such other criteria as shall be established by the Board of Education.